



S²MARTS Program Associate Director

About NSTXL

The National Security Technology Accelerator (NSTXL) harvests innovative technology from the commercial and non-defense marketplace, ensuring the development of better, cheaper, and faster defense capabilities. We offer a unique and simplified approach to rapidly develop, demonstrate, and assess prototypes that address a range of operational and installation needs, from individual Warfighter technology up to large-scale installation projects. NSTXL delivers technology to the Warfighter by serving as a one-stop shop to match government requirements with innovative private-sector and academic solutions.

Each of our OTAs is a distinct member-based not-for-profit with its own membership that is managed and serviced by NSTXL. Currently, our OTAs have more than 600 corporate, non-profit, educational, and financial institution members. For these members, NSTXL offers opportunities to bid on government contracts, education and training, and live/virtual forums on a wide variety of topics.

About S2MARTS

The Strategic & Spectrum Missions Advanced Resilient Trusted Systems, S2MARTS (pronounced “smarts”) is a new OTA (Other Transaction Authority) from NSWC-Crane Division. S2MARTS is designed to refine strategies, management planning activities, and implement integrated, complementary solutions that enable broader DoD access to the commercial state-of-the-art electromagnetic spectrum (EMS) technologies, advanced microelectronics, radiation-hardening and strategic missions’ hardware. This OTA will issue RFPs from across the DoD seeking new solutions to promote U.S. military dominance in EMS, trusted electronics and strategic mission hardware. S2MARTS is an open consortium, meaning that any interested party can view the RFPs but only consortium members can submit proposals. For more information on S2MARTS, including a list of current open opportunities, check us out at www.s2marts.org.

Key Responsibilities

The Consortium Program Partner will support the Director in the day-to-day interactions and workload of the S2MARTS vehicle and any supporting programs and activities to ensure the effectively execution. Responsibilities will include coordination of Other Transaction Agreement (OTA) process, insuring effective and efficient program management functions for the S2MARTS vehicle, coordination and transparency with different stakeholders and working to achieve the desired program outcomes and growth goals.

Location:

- Crane, IN or Southern Indiana preferably or within vicinity
- Travel for this position is estimated at 25%.

Managing OTA Process

- Assist government clients on OTA process steps and the formulation clear and concise supporting documentation.
- Serve as an internal and external liaison for program stakeholders which include not only government client engagement but industry, consortium members, Academia and entities within the innovation community.
- Track and monitor the various projects progressing through the OTA process and coordinate follow up interactions and next step expectations.

Program Management

- Support the Director in interactions with Naval Surface Warfare Center Crane-Division and any requiring government activity
- Develop, track, monitor and report opportunity goals and metrics
- Assist with program coordination with other NSTXL staff supporting S2MARTS opportunities, marketing, membership, and acquisition.
- Capture and document S2MARTS program successes for marketing consideration
- Identify and document any program associated “best practices” and assist with improving others which keeping future S2MARTS goals in mind.
- Assist with program adaptations to included identification and implementation of changes and interventions to ensure individual project goals are achieved.

Strategic Intent

- Identify and document any program associated “best practices”.
- Assist the Director with program evolution with a goal to build NSTXL and S2MARTS as thought leaders in the technology areas associated with the S2MARTS OTA.
- Assist with the continued and evolving event series footprint that fosters S2MARTS engagement within the innovation ecosystem.
- Develop an analytic method to assess program strengths and identify areas for improvement.

Basic Qualifications

- Active security clearance (Top Secret or higher).
- Bachelor’s Degree in software, engineering, business, policy, or related field.
- Federal contracting/acquisition experience.
- Demonstrated understanding of current S2MARTS technologies.
- Strong analytical, problem-solving, and communication capabilities.
- Good team working and team building skills.
- Self-starter that can take initiative and implement innovative ideas
- Agile and forward thinking



Preferred Skills/Experience

- Master's Degree in software, engineering, finance, business, policy, or related field.
- 10+ years of program or project management experience.
- Exceptional relationship builder.
- Detailed oriented with a complementary strategic mindset.

What We Offer

NSTXL strives to be one of the best places to work in America. We offer competitive salary and benefits including flexible work hours, paid sick leave, work from home accommodations, a 401(k)-profit sharing plan, a wellness plan, floating holidays and much more.